Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

Minutes of the Regular ESD 7 Business Meeting

Tuesday, May 12, 2026, at 6:00 pm   Station 41

The meeting was called to order by ESD 7 President Edward Belding at 6:00 pm.

The invocation was given by Edward Belding, followed by the Pledge of Allegiance.

1. **Review and Approve the Minutes of the Regular Business Meeting of April 14, 2026** – A motion to approve the minutes as written was made by Treasurer, Elizabeth Bozzell and seconded by Commissioner Gene Payne. The motion passed unanimously.
2. **Present Service Provider Reports and Review Call Volume** – Service Provider reports were presented by Chief Robertson for Millsap Fire/Rescue Rural VFD and Cool/Garner VFD. The Chief explained the need for a renewed Charitable Exemption status for Station 42 and business meetings transitioning from monthly to quarterly. Deputy Chief Draco, presented the service provider report for Greenwood Rural VFD. Discussion took place regarding current efforts to address compatibility issues with the Radio system. A future budget amendment may be necessary.
3. **Present and Approve the Treasurer's Report and Check Detail for April 2026** – A motion to approve the Treasurer's Report and Check Detail as presented was made by Vice President Gary Hall and seconded by Commissioner Gene Payne. The motion passed unanimously.
4. **Discuss and Approve action to close out remaining bank balance at First Bank Texas** - Commission unanimously approved Treasurer, Elizabeth Bozzell's recommendation to close the account at First Bank Texas.
5. **Discuss and Approve action to close First Financial "savings" account and deposit remaining funds into the checking account as both receive the same interest rates** – Treasurer, Elizabeth Bozzell presented information regarding the financial benefits of transferring the remaining balance held in First Bank Texas, closing that account, and dispersing the funds in high yielding resources. The Commission unanimously supports placing a portion of the funds ($500k) in the Texas Local Government Investment Pool and depositing the remaining balance in the existing account with First Financial Bank.
6. **Request for Public Comment** – None
7. **Discuss and Take any Necessary Action on New Station Build in Cool –** Chief Rodney Robertson presented information regarding an alternative build location. Chief Robertson and Assistant Chief Cody Robertson looked at land in the area that was roughly 4+ acres. Potential challenges with the alternative location include median and proximity of residents with consideration of alarm/traffic noise. General discussion took place regarding construction requirements including ADA compliance.

8. **Chief Robertson**
   a. **Discuss and take necessary action on RMS Contract with First Due –** Chief Robertson presented information regarding First Due. In addition to meeting the district's business needs, Chief Robertson reported that First Due has contracts in place with most surrounding Districts less ESD 1. Treasurer Elizabeth Bozzell made a motion to approve, and Commissioner Gene Payne seconded the motion. The Commission unanimously approved the RMS Contract with First Due.
   b. **Discussion of adding night shift staffing –** Chief Robertson presented information regarding the operational need for a night shift including a minimal of two staff members. Current budget savings support the associated expense during FY 2026 allowing for implementation during the current fiscal year. President Edward Belding and Vice President Gary Hall expressed support and encouraged the Chief to move forward establishing the night shift as presented.
   c. **Discuss and take necessary action to adopt the following Standard Operating Procedures -** Chief Robertson explained each procedure in detail explaining the business need. Agenda items 8.c.i through 8.c.v were unanimously supported by the Commission and the Chief was encouraged to implement the Standard Operating Procedures.
      i. 100.01 Scope
      ii. 101.01 Chain of Command
      iii. 105.01 Financial Control
      iv. 201.01 Shift Scheduling
      v. 1001.01 Motor Vehicle Records Checks.
9. **Executive Session** – 7:00 until 7:10 pm.
10. **Adjournment** – President Edward Belding made a motion to adjourn the meeting. The motion was seconded by Treasurer Elizabeth Bozzell and unanimously approved. The time was 7:11 pm.

Present: President Edward Belding, Vice President Gary Hall, Treasurer Elizabeth Bozzell, Commissioner Gene Payne, Secretary Terry Hollis, Commissioner Gene Payne, ESD 7 Fire Chief Rodney Robertson, ESD 7 Deputy Chief Dion Draco, and Administrative Assistant Lisa Zepeda.

Respectfully Submitted:

Lisa Zepeda

Lisa Zepeda, Administrative Assistant

Terry Hollis, ESD 7 Secretary

May 13, 2026

Date