



## Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

Minutes of the Regular ESD 7 Business Meeting

Tuesday, August 13, 2024 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President, Edward Belding at 6:03pm.

The invocation was given by Edward Belding, followed by the Pledge of Allegiance.

1. **Review and Approve the Minutes of the regular meeting of July 9, 2024** – A motion to accept the minutes as written was made by ESD 7 Secretary Terry Hollis and seconded by Treasurer Elizabeth Bozzell. The motion passed unanimously.
2. **Present Service Provider Reports and Review Call Volume Report** – Service provider reports were presented, and call volume reports reviewed.
3. **Present and Approve the Treasurer's Report and Check Detail for July 2024** – A motion was made by Vice-President Gary Hall to accept both the Treasurer's Report and Check Detail as presented. The motion was seconded by Secretary Terry Hollis and unanimously approved.
4. **Request for Public Comment:** None
5. **Discuss and Take Necessary Action on Land Purchase and Hospital District Letter of Intent** - Commissioners are moving forward with the purchase and titling of the land in Cool. Chief Robertson will speak to the ESD attorney regarding an RFP as well as a boilerplate floorplan for the proposed station in Cool. A motion was made by Treasurer Elizabeth Bozzell to offer a finder's fee of \$1500 to the gentleman who found the land for the ESD. The motion was seconded by Secretary Terry Hollis and unanimously approved.
6. **Discuss and Take Necessary Action on an ESD 7 Memorial Plaque** – President Edward Belding stated his desire to have a plaque at the ESD 7 office building to honor commissioners who have died during or following their term(s) of service. He will have more details at the September meeting.
7. **Discuss and Take Necessary Action on dates for a tax rate hearing and for adopting the budget for FY2025** – Treasurer Elizabeth Bozzell scheduled the first meeting for Tuesday, August 27<sup>th</sup> at 5:30 pm. She will have the notice of said meeting placed in the Weatherford Democrat at the required time. If a second meeting is required, a date will be set following the first meeting.
8. **Discuss and Take Necessary Action on transfer of funds from Operating Budget to Money Market Account** – A motion was made by Secretary Terry Hollis to move funds from Operating/Checking Account to the Money Market account, increasing the Money Market balance to \$359,000. The motion was seconded by Vice-President Gary Hall and unanimously approved.

9. **Discuss and Take Necessary Action on a Budget amendment for line items 8211 and 8212 as only three of the four payments were budgeted for FY2024** – A motion was made by Secretary Terry Hollis to increase the above-mentioned line items by the amount of one payment for the FY2024 budget. The motion was seconded by Treasurer Elizabeth Bozzell and unanimously approved.
10. **Discuss and Take Possible Action on NREMT and State EMT certification fees for Ashley Broom** – A motion was made by Secretary Terry Hollis to reimburse volunteer Ashley Broom for expenses incurred in securing her National Registry EMT certification and her State EMT certification in an amount not exceeding \$200. The motion was seconded by Treasurer Elizabeth Bozzell and unanimously approved.
11. **District Chief – Discuss and Take Necessary Action on:**
- a. **Sale of Millsap Brush Truck** – The truck has been sold, and proceeds deposited in ESD 7 account.
  - b. **Staffing Update** – Chief Robertson is in the process of hiring five new employees.
  - c. **ESO Update** - Chief Robertson reviewed the proposal for FY2025 for ESO services, noting the price had been dropped, however, the cost is still about three times as much as last year. He also noted that the cost for Fire Alarm services will increase by about \$6,000 for FY2025.
12. **Adjourn** – A motion to adjourn was made by Secretary Terry Hollis and seconded by Treasurer Elizabeth Bozzell. The time was 7:33pm.

**Members Present:** President Edward Belding, Vice-President Gary Hall, Treasurer Elizabeth Bozzell, Secretary Terry Hollis, Fire Chief Rodney Robertson, Cool-Garner Assistant Chief Cody Robertson, Greenwood Assistant Chief John Young, Millsap Assistant Chief Frano Ortiz and Administrative Assistant Leigh Boren.

**Respectfully Submitted:**



Leigh Boren, Administrative Assistant



Terry Hollis, ESD 7 Secretary

Date