



## Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

Minutes of the Regular ESD 7 Business Meeting

Tuesday, June 18, 2024 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President, Edward Belding at 6:20pm.

The invocation was given by Edward Belding, followed by the Pledge of Allegiance.

1. **Review and Approve the Minutes of the regular meeting of May 14, 2024** – A motion to accept the minutes as written was made by Vice-President Gary Hall and seconded by Treasurer Elizabeth Bozzell. The motion passed unanimously.
2. **Present Service Provider Reports and Review Call Volume Report** – Service provider reports were presented, and call volume reports reviewed.
3. **Present and Approve the Treasurer’s Report for May 2024** – A motion was made by Vice-President Gary Hall to accept the Treasurer’s Report as presented. The motion was seconded by Commissioner President Edward Belding and unanimously approved.
4. **Request for Public Comment: None**
5. **Review of Tuition Contract Payback Progress – Contracts were reviewed.** Two volunteers have not yet tested for certification. Progress will be checked again by the ESD Board in December. Volunteers who have not completed the payback hours and have not been active members at their volunteer stations will be required to pay back the amount spent by the ESD.
6. **Discuss and Take necessary Action on Land Purchase, Station Plans and Hospital District Participation** – Board members were given a copy of a preliminary survey. Commissioners agreed that the preliminary survey looked good and want to move forward with having a final survey completed. When the survey is complete and approved, the ESD will purchase the land and get a 911 address.
7. **Discuss and Take Necessary Action on Budget Planning for FY2025** – Chief Rodney Robertson asked the Chiefs that were present to consult with their members and report back any items they would like to have as part of the FY2025 budget for their respective stations. These figures will be required by the next ESD 7 business meeting on July 9th. Treasurer Elizabeth Bozzell and Chief Rodney Robertson will meet to begin the budget process following the July 9<sup>th</sup> date.
8. **Cool-Garner Assistant Chief Cody Robertson**
  - a. **Discuss and Take Necessary Action on moving additional monies to the CGVFD Building Fund Account** – A motion was made by Treasurer Elizabeth Bozzell to allow Cool-Garner VFD to move any funds in the savings account to the high-yield savings

account previously established by Cool Garner for their Building Fund. The motion was seconded by Vice-President Gary Hall and unanimously approved.


**9. District Chief:**

- a. **Discuss and Take Necessary Action on ESD 7 SOG 103.02 HIPAA Policy** – A motion was made by Treasurer Elizabeth Bozzell to approve and put into effect the new SOG 103.02 regarding the privacy of patient information. The motion was seconded by Vice-President Gary Hall and unanimously approved.
  - b. **Update on Brush Truck Purchase and Sale – Millsap** – Chief Robertson intends to reduce the price of the F750 to attract more interest.
  - c. **Update on Command Vehicle Purchase** – No update
  - d. **Discuss and Take any Necessary Action on Emergency Reporting contract change for next fiscal year** – Chief Robertson apprised commissioners of an upcoming change in ownership of the software currently used for incident reporting as well as a significant price increase. Chief Robertson is considering his options due to this change.
10. **Adjourn** – A motion to adjourn was made by Vice-President Gary Hall and seconded by Treasurer Elizabeth Bozzell. The motion was approved unanimously. The time was 7:19.

**Members Present:** President Edward Belding, Vice-President Gary Hall, Treasurer Elizabeth Bozzell, Fire Chief Rodney Robertson, Greenwood Assistant Chief John Young, Millsap Assistant Chief Frano Ortiz and Administrative Assistant Leigh Boren.

**Respectfully Submitted:**

  
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Leigh Boren, Administrative Assistant

  
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Terry Hollis, ESD 7 Secretary

  
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Date