



## Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

### Minutes of the Regular ESD 7 Business Meeting

Tuesday, May 16, 2023 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President Edward Belding at 6:00 pm

The invocation was given by Edward Belding followed by the Pledge of Allegiance.

1. **Audit Presentation** – Mr. Daniel Hungerford presented the Audit for the accounting firm of George, Morgan and Sneed. All positive remarks. A motion to accept the audit as presented was made by Terry Hollis and seconded by Gary Hall. The motion passed unanimously.
2. **Review and Approve the Minutes of the regular meeting of April 11, 2023** - A motion to approve the minutes as presented was made by Elizabeth Bozzell and seconded by Terry Hollis. The motion was unanimously approved.
3. **Present Service Provider Reports and Review Call Volume Report** – Cool-Garner Chief Cody Robertson was unable to attend, so Cool-Garner's report was given by Chief Rodney Robertson. Greenwood Chief Greg Garcia presented for Greenwood. Millsap Chief Franco Ortiz was on duty and Chief Rodney Robertson presented the report for Millsap. The call volume and call breakdown report were reviewed.
4. **Request for Public Comment:** None
5. **Review and Approve the Treasurer's Report** – A motion to approve the Treasurer's Report as presented was made by Gary Hall and seconded by Terry Hollis. The motion passed unanimously. Commissioners discussed the possible purchase of 2 acres in the Cool-Garner district for a new station that could house an ambulance in conjunction with another county agency. Chief Robertson will speak with a landowner in the district about the possibility of purchasing 2 acres and the cost of that transaction. He will also determine the value of the current property where station 43 now sits. No formal action taken.
6. **Update on ESD 7 Credit Card** – Treasurer, Elizabeth Bozzell, now has a credit card for the ESD.
  - a. Authorized users – The ESD Treasurer will check with the company and get one card for the Fire Chief and one for the ESD to be kept in a secure location.
  - b. Limits and Purposes – A policy will be drawn up for the requirements of use by Fire Chief Rodney Robertson and then approved by the commissioners.
7. **Discuss and Take Necessary Action on GRVFD Retirement Program Question** – Greenwood Assistant Chief, John Young, also the Vice Chairman of the Pension Board asked commissioners if they would be willing to allow Greenwood Secretary, Leigh Boren, to buy back her years of service prior to her joining the pension program. A motion was made by Elizabeth Bozzell to approve the pension buyback for Leigh Boren. The motion was seconded by Gary Hall and unanimously approved.
8. **New Contract for Fire Academy for Cool-Garner Member** – Fire Chief Rodney Robertson asked ESD 7 commissioners if they would be willing to contract with Johnnie Price, using the same


contract as has been used with Haven Wise and Ashley Broom, to pay for the tuition portion of the course with specific payback requirements. A motion was made by Terry Hollis to approve a contract with Johnnie Price for completion of the Fire Academy course. The motion was seconded by Elizabeth Bozzell and unanimously approved.


9. **District Chief:**

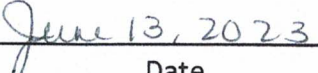
- a. **Discuss and Take Necessary Action on radio reprogramming** – Chief Robertson reported the Mineral Wells FD now has a digital format on their radios and we cannot communicate with them. He asked the commissioners to have our radios reprogrammed at a cost between \$7500 and \$8000. This item was tabled until the June meeting. Commissioners want a firm cost and turn-around time.
  - b. **Discuss and Take Necessary Action on an agreement with PCHD on a possible lease agreement to house an ambulance and crew if we construct a new fire station** - This item was covered earlier in the agenda.
  - c. **Discuss the Status of Engine 42** – Chief Robertson reported that Engine 42 needs a new motor. No formal action taken.
  - d. **Discuss and Take Necessary Action on Current Station Staffing priorities for best ESD coverage** – A motion was made by Elizabeth Bozzell to allow Chief Robertson to prioritize daytime coverage to best serve the needs of the ESD. The motion was seconded by Terry Hollis and unanimously approved.
  - e. **Discuss and Take Necessary Action on HIPAA compliant cloud** – No action taken
  - f. **Discuss and Take Necessary Action on the radio system upgrade** – No action taken
  - g. **Update on County Special Operations Team** – No action taken.
  - h. **Discuss and Take Necessary Action on Upcoming Budget Process** – Chief Robertson would like to see a further consolidation of VFD/ESD Annual budgets
  - i. **Discuss Membership Survey** – Chief Robertson sent out an anonymous survey to both daytime and volunteer members regarding the ESD and how it could be improved. He has a meeting scheduled for Wednesday, May 17<sup>th</sup> at 7:00 pm at Station 41. He will give the commissioners a summary of results at the June meeting.
10. **Adjourn** – A motion to adjourn was made by Terry Hollis and seconded by Elizabeth Bozzell. The time was 7:45 pm.

**Members Present:** President Edward Belding, Vice-President Gary Hall, Treasurer Elizabeth Bozzell, Secretary Terry Hollis, Fire Chief Rodney Robertson, Greenwood Chief Greg Garcia, Accountant, Daniel Hungerford and Leigh Boren.

Respectfully Submitted,

  
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Leigh Boren, Administrative Assistant

  
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Terry Hollis, Secretary ESD 7

  
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Date