



Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

Minutes of the Regular ESD 7 Business Meeting

Tuesday, April 11, 2023 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President Edward Belding at 6:00 pm

The invocation was given by Edward Belding praying for the family of ESD 7 Commissioner Charley Peck who passed away on Sunday, followed by the Pledge of Allegiance.

1. **Audit Presentation** – George, Morgan and Sneed were unable to attend the meeting. They will make their presentation at the May meeting.
2. **Review and Approve the Minutes of the regular meeting of March 14, 2023** - A motion to approve the minutes as presented was made by Gary Hall and seconded by Elizabeth Bozzell. The motion was unanimously approved.
3. **Present Service Provider Reports and Review Call Volume Report** – Cool-Garner Chief Cody Robertson was working, so Cool-Garner’s report was given by Chief Rodney Robertson. Greenwood Chief Greg Garcia presented for Greenwood. Millsap Chief Franco Ortiz presented the report for Millsap. A correction was made to the call volume report by the Administrative Assistant.
4. **Request for Public Comment:** None
5. **Review and Approve the Treasurer’s Report** – Following the presentation of the treasurer’s report, a motion to approve the report as presented was made by Gary Hall. The motion was seconded by Elizabeth Bozzell and unanimously approved.
6. **Discuss and Take necessary Action on Obtaining an ESD 7 Credit Card** – Treasurer, Elizabeth Bozzell is in the process of procuring a credit card for the ESD.
7. **Discuss and Take Necessary Action on person(s) responsible for writing and signing binding contracts for ESD 7 and its’ VFDs** – A formal policy will be developed regarding contracts, however, at this time a motion was made by Elizabeth Bozzell that any ESD 7 or VFD contract must be presented to the ESD 7 Board of Commissioners and approved by the ESD 7 attorney prior to being signed. The motion was seconded by Gary Hall and unanimously approved.
8. **Discuss and Take Necessary Action on defining the ESD 7 process for contracts and interlocal agreements** – This item will be contained in the policy developed by ESD 7 commissioners. No formal action taken here.
9. **Chief Robertson**
 - a. **Update on Radio quote** – Chief Robertson has been speaking with the BK radio representative. They will be providing ESD 7 with several BK radios to test and see if they would be a less expensive alternative to the Motorola radios. The BK radios also have a 5 year warranty as opposed to the 2 year warranty offered by Motorola. Chief Robertson will check on where any radio would go for repair. He did receive an updated quote for portable

radios and portable chargers for use in ESD 7 apparatus for the BK radios. The second Motorola quote is \$621,555.89.

b. Update on Current Insurance Claims –


1. Chief Robertson reported that he is in contact with the contractor who will be repairing the Millsap station. A check has been received from our insurance company, but more damage may have been done than was first thought.
 2. The Millsap Brush truck will go to Wildfire in Alvarado to have the bed removed and check for any underlying damage. A check has been received for this also, but more damage may be found when the bed is removed.
10. **Discuss and Take any Necessary Action on ESD Website Hosting Company** - The Administrative Assistant reported that Synergy Elements is now Weatherford Digital and is being run by the former assistant to April Bryan. They are now up to date on their invoicing. The Administrative Assistant asked if the commissioners would take a look at the website and let her know if there are any changes or additions that need to be made.
11. **Election of ESD 7 Secretary** – A motion was made by Elizabeth Bozzell to elect Terry Hollis to the office of ESD 7 Secretary effective immediately. The motion was seconded by Edward Belding and unanimously approved.
12. **Adjourn** – A motion to adjourn was made by Gary Hall and seconded by Edward Belding. The motion was passed unanimously. The time was 7:20.

Members Present: President Edward Belding, Treasurer Elizabeth Bozzell, Vice-President Gary Hall, Fire Chief Rodney Robertson, Greenwood Chief Greg Garcia, Millsap Chief, Franco Ortiz, and Leigh Boren.

Respectfully Submitted,



Leigh Boren, Administrative Assistant



Terry Hollis, Secretary ESD 7

5.16.23

Date