



Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

Minutes of the Regular ESD 7 Business Meeting

Tuesday, March 14, 2023 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President Edward Belding at 6:00 pm

The invocation was given by Edward Belding, followed by the Pledge of Allegiance.

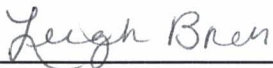
1. **Review and Approve the Minutes of the regular meeting of February 16, 2023** - A motion to approve the minutes as presented was made by Elizabeth Bozzell and seconded by Terry Hollis. The motion was unanimously approved.
2. **Present Service Provider Reports and Review Call Volume Report** – Cool-Garner Chief Cody Robertson was working, so Cool-Garner’s report was given by Chief Rodney Robertson. Greenwood Chief Greg Garcia presented for Greenwood. Millsap Chief Franco Ortiz presented the report for Millsap (the Millsap report was given at the end of the meeting as Chief Ortiz was unavoidably detained).
3. **Request for Public Comment:** None
4. **Review and Approve the Treasurer’s Report** – Following the presentation of the treasurer’s report, a motion to approve the report as presented was made by Terry Hollis. The motion was seconded by Elizabeth Bozzell and unanimously approved.
5. **Discuss and Take necessary Action on Obtaining an ESD 7 Credit Card** – Treasurer, Elizabeth Bozzell will talk with Southside Bank before the next meeting and Chief Robertson will talk to Simmons bank regarding a credit card. Commissioners agreed on a limit of \$10,000.
6. **Discuss and Take Necessary Action on person(s) responsible for writing and signing binding contracts for ESD 7 and its VFDs** – No formal action was taken as Commissioner Peck was not able to attend due to illness. This action item will be tabled until next month’s meeting.
7. **Discuss and Take Necessary Action on defining the ESD 7 process for contracts and interlocal agreements** – No formal action was taken, however, commissioners did agree that prior to signing any contract, an ESD 7 commissioner (preferably either the President or Treasurer) should be present to represent the ESD and that the ESD 7 attorney should review any contract prior to it’s signing.
8. **Chief Robertson**
 - a. **Discuss and Take Necessary Action on the condition of the ESD drill/training field at Station 42** - Chief Robertson reported to commissioners that there is a septic system leak and drainage issues at the training site and asked for approval to have the leak fixed and obtain 2 to 3 loads of gravel for the area. Commissioners gave their approval.
 - b. **Discuss and Take Necessary Action on Phone System Quote** – Chief Robertson presented a cost saving proposal for phone service at all three stations in our ESD. Following discussion, a motion was made by Elizabeth Bozzell to proceed with the replacement of the telephone system as proposed by Chief Robertson. The motion was seconded by Terry Hollis and

unanimously approved. In conjunction with the telephone system, Chief Robertson also presented a proposal for a security software for all ESD 7 computers, necessary for securing financial and HIPPA related business. The proposal was reviewed by the commissioners and a motion was made by Elizabeth Bozzell to accept the proposal and proceed with the purchase of security software at an annual cost of \$780.00 for all ESD 7 computers (an annual savings of \$100 on current individual computer security software). The motion was seconded by Terry Hollis and unanimously approved.

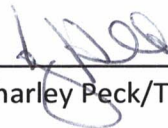
- c. **Update on County Radio System** - Chief Robertson reported that the Commissioners Court had voted to extend the VHF support for 5 years. This gives the ESDs more time to update their existing radio system and analog paging system. No formal action taken.
 - d. **Update on ESD 7 Radio Quote** – Chief Robertson had asked BK for an updated quote to include portable radio chargers. He has not yet received the requested quote. He will update commissioners at the April meeting.
 - e. **Update on Station 42** – Chief Robertson is waiting on the adjuster. The roof is dried in at this time. Roof inspection showed previous hail damage.
 - f. **Update on B242** – Chief Robertson is again waiting on the adjuster. The frame may be damaged.
 - g. **County Wide Rescue Update** – Chief Robertson reported that the rescue team has a draft of by-laws which they are sending out for discussion. No action taken.
9. **Adjourn** – A motion to adjourn was made by Elizabeth Bozzell and seconded by Terry Hollis. The time was 7:16 pm.

Members Present: President Edward Belding, Treasurer Elizabeth Bozzell, Commissioner Terry Hollis, Fire Chief Rodney Robertson, Greenwood Chief Greg Garcia, Millsap Chief, Franco Ortiz, and Leigh Boren.

Respectfully Submitted,



Leigh Boren, Administrative Assistant



Charley Peck/Terry Hollis, Secretary ESD 7

Date