



Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

Minutes of the Regular ESD 7 Business Meeting

Tuesday, December 20, 2022 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President Edward Belding at 6:03 pm

The invocation was given by Edward Belding, followed by the Pledge of Allegiance.

1. **Review and Approve the Minutes of the regular meeting of November 18, 2022** - A motion to approve the minutes as presented was made by Charles Peck and seconded by Elizabeth Bozzell. The motion was unanimously approved.
2. **Present Service Provider Reports and Review Call Volume Report** – The service provider reports were presented by the Chief of each volunteer fire department. The call volume report was reviewed.
3. **Request for Public Comment:** None
4. **Review and Approve the Treasurer's Report and Check Detail** – The Treasurer's Report was presented by Treasurer, Elizabeth Bozzell. A motion to accept the report as presented was made by Charles Peck and seconded by Gary Hall. The motion was unanimously approved.
5. **Chief Robertson**
 - a. **Update on Radio System Upgrades** – Chief Robertson reported that ESD 7 did not receive the AFG grant we had applied for. The system change over will be an 18 month to 2-year process. At this time, mobile radios are \$8,500 each plus installation and the portable/handheld radios are \$9,000. Commissioners will work on a plan to move forward for ESD 7.
 - b. **Update on Status of Class A Foam** – Chief Robertson has ordered 20 pails of Class A foam and will pick it up himself as a cost saving measure.
 - c. **Hose and Ladder Testing** – ESD 7 hose and ladder testing will be done next week.
 - d. **Update on Hiring and Gear Availability** – Chief Robertson reported having interviewed several prospective employees and has contacted the gear rental company.
 - e. **Update on PPE** – Eighteen sets were sent for advanced inspection and cleaning and will be returned late Thursday or early on Friday.
6. **Update on ESD 7 Credit Card** – No action taken. Will leave this item on the agenda until the process is completed.
7. **Discuss and Take Necessary Action on City of Millsap payment** – ESD 7 President, Edward Belding, stated that as the entire ESD supports Millsap in their service to the City of Millsap, he believed that a good portion of those funds should go to the ESD. Millsap Chief, Franco Ortiz, reported that they had spent about \$6,000 from the amount received. A motion was made by Edward Belding to have Millsap VFD keep \$10,000 and have Millsap write a check to ESD 7 in the amount of \$10,000 to be placed in the ESD operations budget. The motion was seconded by

Gary Hall and unanimously approved. If the contract is renewed next year, it is to be reviewed by the ESD 7 commissioners prior to approval.

8. **Executive Session** – Chief Robertson and Commissioners decided to continue the public meeting, rather enter into executive session to discuss call numbers. Chief Robertson presented several statistical reports about the rise in call volume and the number of calls we were unable to respond to. Chief Robertson will meet with the VFD Chiefs to work on a plan to limit and hopefully eliminate any calls which are not answered. He also will be working on a plan to grow our staffing to possibly cover weekends.
9. **Adjourn:** a motion was made by Edward Belding to adjourn the meeting. The motion was seconded by Elizabeth Bozell and unanimously approved. the time was 7:21 pm.

Members Present: President Edward Belding, Vice-President Gary Hall, Treasurer Elizabeth Bozell, Commissioner Charles Peck, Fire Chief Rodney Robertson, Greenwood Chief Greg Garcia, Millsap Chief Franco Ortiz, and Leigh Boren.


Respectfully Submitted,



Leigh Boren, Administrative Assistant



Terry Hollis, Secretary ESD 7



Approval Date