



## Parker County Emergency Service District No. 7

*1418 Greenwood Cut-Off Road, Weatherford, Texas 76088*

### Minutes of the Regular ESD 7 Business Meeting

Tuesday, March 8, 2022 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President, Edward Belding, at 6:45

The invocation was given by Edward Belding followed by the Pledge of Allegiance.

1. **Review and Approve the Minutes of the regular meeting of February 8, 2022** – A motion was made by Elizabeth Bozzell to approve the minutes as written. The motion was seconded by Charlie Peck and unanimously approved.
2. **Review and Approve the Minutes of the special called meeting of February 27, 2022** – A motion to approve the minutes as written was made by Charlie Peck and seconded by Elizabeth Bozzell. The motion was unanimously approved.
3. **Present Service Provider Reports and Call Volume Report** – Millsap Chief, Franco Ortiz, reviewed the report for Millsap. Greenwood Captain Haven Wise reported for Greenwood and Cool-Garner Chief, Rodney Robertson, delivered their report. The call volume numbers were reviewed, noting an increase in call volume over this time last year.
4. **Request for Public Comment** – None
5. **Review and Approve the Treasurer's Report and Check Detail** – Treasurer Elizabeth Bozzell presented the Treasurer's Report and Check Detail. A motion to accept both reports as presented was made by Elizabeth Bozzell and seconded by Charlie Peck. The motion was unanimously approved.
6. **Update on District Chief Search** – No new information was given. Secretary will email a copy of the job requirements to ESD 7 President tomorrow.
7. **Update on New Brush Truck for Greenwood, Station 41** – Captain Wise reported that the brush truck is currently on the floor and in production. Greenwood members will pay \$2,000 for paint job to match existing apparatus and scene lights for the new brush truck.
8. **Discuss and Take necessary Action on Updating Service Provider Agreements between ESD 7 and Cool-Garner VFD, Greenwood Rural and Millsap Fire/Rescue** – Secretary will have copies sent to each commissioner and chief for their review. No formal action taken.
9. **Interim Chief**
  - a. **Discuss and Take Necessary Action on change order for diesel pump motor for replacement B43** – Cool-Garner Chief Robertson submitted an estimate for changing out the gasoline pump for a self-priming diesel pump with two control panels on the new brush truck for Station 43. A motion was made by Elizabeth Bozzell to approve the change, raising the purchase amount by \$9,789.00. The motion was seconded by Charlie Peck and unanimously approved.

- b. Discuss and Take Necessary Action on replacement of four gas detector for Engine 43 –**  
Interim District Chief Robertson let the commissioners know of his intent to purchase a new four gas detector for engine 43 in the amount of \$2,362.07. The amount is already budgeted in line item 45210. Commissioners were in agreement with the expense.
  - c. Discuss PPE Quote –** Interim District Chief Robertson provided Commissioners with a quote for **6 full sets** of PPE plus 3 SCBA batteries from Casco. This purchase is part of the current budget and Interim Chief Robertson apprised commissioners that he would like to go ahead with the purchase as budgeted in the amount of \$21,009.19. Commissioners agreed to have Robertson move ahead with the purchase.
  - d. Discuss and Take Necessary Action on Community Based CPR and First Aid Program –**  
Interim Chief Robertson informed commissioners that EMS Coordinator, Shannon Macy, had conducted a CPR class for 12 FFA students at Garner. Macy has had inquiries about offering several other CPR classes. Robertson asked commissioners if the ESD would be willing to compensate Macy for her time, as well as offering the CPR cards at no cost to those who take the class as a community service. Commissioners were in agreement with the request and will revisit if the cost of the cards becomes prohibitive.
  - e. Executive Session – 7:55**
10. **Adjourn** – A motion to adjourn as made by Charlie Peck and seconded by Elizabeth Bozell. The motion passed unanimously. The time was 8:22 pm

Respectfully Submitted,

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Leigh Boren, Administrative Assistant

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Terry Hollis, Secretary ESD 7

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Approval Date