



Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

Minutes of the Regular ESD 7 Business Meeting

Tuesday, April 12, 2022 at 6:00 pm Station 41

The meeting was called to order by ESD 7 Treasurer Elizabeth Bozzell at 6:00 pm


The invocation was given by Charles Peck followed by the Pledge of Allegiance.

1. **Review and Take Necessary Action on Annual Agenda** – Daniel Hungerford from George, Morgan and Sneed presented the FY2021 Audit, touching on the highlights of changes from FY2020. The auditor's letter did not find any concern or issue with the ESD's financial records. Commissioners were given a copy of the audit report, and additional copies were left in the ESD office. Copies will be sent to Judge Deen and Parker County Commissioners Larry Walden and Charles Peacock.
2. **Review and Approve the minutes of the regular meeting of March 8, 2022** – A motion to approve the minutes as presented was made by Elizabeth Bozzell and seconded by Charles Peck.
3. **Present Service Provider Reports and Review Call Volume Report** – All reports were presented. A motion to approve both reports was made by Elizabeth Bozzell and seconded by Charles Peck. Millsap will be holding a community event on May 7th with hamburgers and hot dogs. All Commissioners are invited to attend.
4. **Request for Public Comment** – None
5. **Review and Approve the Treasurer's Report and Check Detail** – Following review, a motion was made by Gary Hall to approve both the Treasurer's Report and check detail. The motion was seconded by Elizabeth Bozzell and unanimously approved.
6. **Update on Search for District Chief** – This item tabled for consideration at the next meeting
7. **Discuss and Take Necessary Action on the City of Millsap Contract** – Chief Ortiz reported that the City of Millsap has requested an updated contract. Upon review, Chief Ortiz advised that the service calls in the city of Millsap had cost Station 42 at least \$20,000 last year and the city only pays \$4,000. Following discussion, it was decided to submit the current contract to Eggleston King for review and a possible rewrite to increase the city's payment to \$20,000 with that amount subject to negotiation. The revised contract will be reviewed at a future meeting.
8. **Discuss and Take Necessary Action on Millsap Bunker Gear room becoming TCFP compliant** – As this is a TCFP requirement, no motion was deemed necessary, but the work is being done on the Millsap bunker room with funds to be allocated from PPE replacement and acquisition
9. **District Chief**
 - a. **Discuss and Take Necessary Action on Part Time vs. Full Time hours for employees** – Chief Robertson reported that as the ESD is a small employer under the ACA (under 50 full time or 100 part time employees), we are not required to provide benefits. Chief Robertson made a recommendation to limit hours for paid firefighters to 39 hours per week. The motion was made by Elizabeth Bozzell and seconded by Gary Hall and approved.


- b. **Discuss and Take Necessary Action on Budget Amendment – Cool-Garner Chief, Rodney Robertson requested a \$611.00 increase to the Cool Garner M&O Budget due to a plumbing emergency at Station 43. A motion was made by Elizabeth Bozzell to increase the Cool Garner budget by \$611.00 to cover the plumbing costs. The motion was seconded by Gary Hall and approved.**
 - c. **Discuss and Take Necessary Action on Grant for EMS Response/Command Pick-Up for Station 43 – tabled for a later meeting.**
 10. **Discuss and Take Necessary Action on Paying for Buy Board in reference to Brush 41 Purchase-** Following discussion, a motion was made by Elizabeth Bozzell to pay for buy board and to have the amount come from line item 45210 – equipment replacement/repair. The motion was seconded by Charles Peck and unanimously approved.
 11. **Executive Session** – entered at 6:50, Adjourned at 7:05 pm
 12. **Adjourn** – A motion to adjourn was made by Elizabeth Bozzell and seconded by Charles Peck. The time was 7:05 pm.

Members Present: Vice President Gary Hall, Treasurer, Elizabeth Bozzell, Commissioner Charles Peck, Interim Chief Rodney Robertson, Greenwood Chief Rod Bass, and Millsap Chief Franco Ortiz

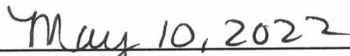
Respectfully Submitted,



Leigh Boren, Administrative Assistant



Terry Hollis, Secretary ESD 7



Approval Date