



## Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

### Minutes of the Regular ESD 7 Business Meeting

Tuesday, September 11, 2021 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President, Edward Belding, at 6:01 pm.

The invocation was given by Edward Belding followed by the Pledge of Allegiance.

1. **Swearing in of new ESD 7 Commissioner, Charles Peck** – Precinct 3 Commissioner Larry Walden swore in Mr. Peck and thanked him for his willingness to serve the citizens of the ESD 7 district.
2. **Review and Approve the Minutes of the regular meeting of August 17, 2021** – A motion was made by Treasurer, Elizabeth Bozell, to approve the minutes as written. The motion was seconded by Secretary, Terry Hollis, and unanimously approved.
3. **Review and Approve the Minutes of the Special Called meetings of August 14<sup>th</sup> and September 2, 2021** - A motion was made to approve the minutes of both meetings as written by Elizabeth Bozell. The motion was then seconded by Terry Hollis and unanimously approved.
4. **Present Service Provider Reports and Review Call Volume Report** – The service provider reports were presented by Greenwood Chief, Rod Bass, Millsap Captain, Chad Edwards and Cool Garner Chief, Rodney Robertson. The call volume report was reviewed.
5. **Request for Public Comment** – None
6. **Touchstone Update** – Wendy Duncan apprised commissioners and chiefs that the informational flyer is almost ready and will be prepared as a mailer. FAQs are completed and a Press Release is in the works. All items will be completed at the same time and placed on the website.
7. **Vote to Approve the ESD 7 FY2022 Tax Rate** – Treasurer, Elizabeth Bozell, read the resolution to adopt a Maintenance and Operation property tax rate and a debt service rate which together total \$0.10. She made a motion to accept the resolution as presented. The motion was seconded by Terry Hollis and unanimously approved.
8. **Vote to approve the FY2022 Budgets for our VFDs and ESD 7** – Following review, a motion to adopt the VFD and ESD 7 budgets was made by Terry Hollis and seconded by Elizabeth Bozell. The motion passed unanimously
9. **Interim Chief**
  - a. **Review and Take Necessary Action on an ESD 7 Policy regarding ESD approval of VFDs spending of ESD funds** – Interim Chief Robertson asked commissioners to draft a policy specifically outlining the necessary approvals VFDs should receive before spending ESD funds. Interim Chief Robertson, Treasurer Elizabeth Bozell and Administrative Assistant, Leigh Boren will meet and put a policy together for ESD approval.
  - b. **Update on radio grant status** – The grant compiled by former District Chief Edwards was never submitted. Interim Chief Robertson is updating the information and moving forward


for the next grant cycle. The grant for back up generators for the three VFDs may be put on hold to work toward securing a grant for a higher priority item(s).

10. **Discuss and Take Any Necessary Action on Cool Garner transfer of \$14,000 to Savings account**
  - a. See ESD 7 policy – Any transfer of ESD funds from checking to savings requires board approval as per ESD financial policy. Following discussion, a motion was made by Charles Peck to allow Cool Garner to transfer \$14,000 from checking to savings to be used specifically for Building Improvements. The motion was seconded by Terry Hollis and unanimously approved.
11. **Adjourn** – a motion to adjourn was made by Terry Hollis and seconded by Elizabeth Bozzell. The time was 7:32 pm.

**Members Present:** President Edward Belding, Treasurer Elizabeth Bozzell, Secretary Terry Hollis, Charles Peck, Interim Chief Rodney Robertson, Greenwood Chief Rod Bass, Millsap Captain Chad Edwards, Precinct 3 Commissioner Larry Walden , and Leigh Boren.

Respectfully Submitted,

  
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Leigh Boren, Administrative Assistant

  
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Terry Hollis, Secretary ESD 7

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10 -12 - 21  
Approval Date