



Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

Minutes of the Regular ESD 7 Business Meeting

Tuesday, June 22, 2021 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President, Edward Belding, at 6:07 pm.

The invocation was given by Edward Belding followed by the Pledge of Allegiance.

Business:

- 1. Review and Approve the minutes of the regular meeting of May 11, 2021** – A motion to approve the minutes as written was made by Terry Hollis and seconded by Elizabeth Bozzell. The motion passed unanimously.
- 2. Present Service Provider Reports** – Reports were presented by the Cool-Garner and Greenwood Chiefs respectively. The Millsap Chief was not in attendance and no report from them was presented. Reports were accepted as read. Call volumes were reviewed.
- 3. Request for Public Comment** – None
- 4. Present, Discuss and Approve the Treasurer's Report and Check Detail** – The Treasurer's Report and Check Detail were presented by Treasurer, Elizabeth Bozzell. A motion to accept both reports as presented was made by Elizabeth Bozzell and seconded by Terry Hollis. The motion was unanimously passed.
- 5. Discuss and Take Necessary Action with regard to Touchstone** – Touchstone representative, Wendy Duncan, was included on a Zoom platform and spoke about the preparations for placing a sales tax initiative on the November ballot for ESD 7.
- 6. Discuss and Take Necessary Action on quote for Station 43 Bruch Truck** – Cool-Garner Chief, Rodney Robertson, presented bids for a truck for the skid unit received by grant for his department. Bids were reviewed and a motion was made by Terry Hollis to approve the purchase of the Ford 450 truck to be purchased in an amount not to exceed \$98,000 with no financing necessary. The motion was seconded by Elizabeth Bozzell and passed unanimously.
- 7. Discuss and Take Necessary Action on remodel for Station 43** – Cool Garner Chief, Rodney Robertson, has received several bids regarding the station remodel. The department has chosen a fiscally responsible bid and would like to receive the budget allocated monies to complete the project. A motion was made by Elizabeth Bozzell to approve the bid for the remodel of station 43 in an amount not to exceed \$10,000. The motion was seconded by Terry Hollis and unanimously approved.


8. **Discuss and Take Necessary Action on Preventive Maintenance report on issues found on preventive maintenance inspection** – Interim Chief Rodney Robertson reviewed the findings from the annual apparatus inspections. He is working to address the recommended repairs from these inspections.
9. **Interim Chief's report on Inventory of SCBAs and data entry into Emergency Reporting** – Interim Chief Rodney Robertson reported that Cool-Garner has all their information entered into Emergency Reporting. Millsap and Greenwood are in the process of completion.
10. **Update on volunteer stipend program and potential IRS Impact** – The current stipend program is under review as it may be necessary to W-2 volunteers who receive any dollar amount for a stipend due to IRS regulation. Chiefs will be looking into the stipend process to ensure compliance with the law.
11. **Discuss and Take Necessary Action on Virus Protection for Station 41/ESD 7 computers** – Cool Garner Assistant Chief, Cody Robertson, received several bids for a service contract but advised that the payment is too high for us at this time. He recommended working with one computer repair company at the time of need. He also tendered his resignation as IT Coordinator. Interim Chief Rodney Robertson has a volunteer member willing to take on the role of IT coordinator. He will be looking at the ESD system and making recommendations on any issues found. Treasurer, Elizabeth Bozzell will look at implementing virus protection on Station 41 computers.
12. **Adjourn** – A motion to adjourn was made by Terry Hollis and seconded by Elizabeth Bozzell. The time was 7:47 pm.

Members Present: President Edward Belding, Treasurer Elizabeth Bozzell, Secretary Terry Hollis, Cool-Garner Chief Rodney Robertson, Greenwood Chief Rod Bass, John Burgoyne and Leigh Boren.

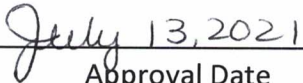
Respectfully Submitted,



Leigh Boren, Administrative Assistant



Terry Hollis, Secretary ESD 7



Approval Date