



## Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

### Minutes of the Regular ESD 7 Business Meeting

Tuesday, August 11, 2020 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President, Edward Belding at 6:03 pm.

The invocation was given by Edward Belding followed by the Pledge of Allegiance.

#### **Business:**

- 1. Review and Approve the minutes of the regular meeting of July 14, 2020** – A motion to approve the minutes as written was made by Gary Hall and seconded by Terry Hollis. The motion passed unanimously
- 2. Present Service Provider Reports** – Reports were presented and accepted as read along with the Call Volume Report for June 2020.
- 3. Public Comment** - None
- 4. Present, Discuss and Approve the Treasurer's Report and Check Detail** – The Treasurer's Report and Check Detail were presented. A motion to accept both reports as presented was made by Terry Hollis and seconded by Gary Hall. The motion was unanimously approved. A resolution was made by Elizabeth Bozell to amend the two-signature requirement at First National Bank to a one signature requirement due to the cumbersome process to transfer funds on-line, however still requiring two signatures for every check issued by ESD 7. The motion was seconded by Gary Hall and unanimously approved.
- 5. Discuss and Take Necessary Action - Oath of Office for new commissioner** – No new commissioner present.
- 6. Discuss and Take Necessary Action on Transition to Fire Department** – No new action at this time.
- 7. Discuss and Take Necessary Action on Pay Scale Change** - Gary Hall made a motion to accept the proposed pay scale change for the Administrative Assistant as outlined in the proposal by District Chief Edwards in Executive Session on July 14, 2020. The motion was seconded by Terry Hollis and unanimously approved.
- 8. Discuss and Take Necessary Action on Possible Sales Tax Election** - District Chief Edwards presented the findings from Hdl on the feasibility or ESD 7 pursuing a portion of the available

sales tax in this district. A motion was made to pursue the sales tax via an election in May of 2021 by Gary Hall. The motion was seconded by Terry Hollis and unanimously approved.

**9. Treasurer –**

- a. A resolution was made by Elizabeth Bozzell to amend the two signature requirement at First National Bank to a one signature requirement for financial transactions due to the cumbersome process to transfer funds on-line, however still requiring two signatures for every check issued by ESD 7. The motion was seconded by Gary Hall and unanimously approved.
- b. Financing Options – Commissioners did not discuss

**10. Discuss and Take Necessary Action on Repair of Engine 41** – ESD 7 Fleet Manager, Chief Rodney Robertson, advised commissioners of the estimated cost of repair. No formal action taken.

**11. Discuss and Take Necessary Action on F20201 Budget and Tax Rate** – District Chief Edwards presented a proposed FY2021 budget. Commissioners then reviewed the proposed tax rate and will have two special called meetings to keep the tax rate at .10. The two meetings will be August 25<sup>th</sup> at 6:00 pm and September 1<sup>st</sup> at 6:00 pm here at Station 41. A notice will be prepared for publication at least seven (7) days prior to these meetings.

**12. \* Executive Session** – A motion was made by Edward Belding and seconded by Elizabeth Bozzell to move into Executive Session to discuss the budget options available for FY2021.

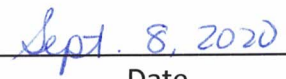
**13. District Chief** – No new business

**14. Adjourn** – A motion was made by Gary Hall to adjourn and was seconded by Terry Hollis. The motion passed unanimously. The time was 8:20 pm.

**Members Present:** President Edward Belding, Vice-President Gary Hall, Treasurer, Elizabeth Bozzell, Secretary Terry Hollis, ESD7 District Chief Joseph Edwards, Cool-Garner Chief Rodney Robertson, Greenwood Chief Rod Bass, Millsap Chief Scott Anderson, and Leigh Boren.

Respectfully Submitted,

  
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Terry Hollis, Secretary ESD 7

  
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Date