



## Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

### Minutes of the Regular ESD 7 Business Meeting

Tuesday, October 10, 2017 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President, Mike Bright, at 6:00 PM.

The invocation was given by ESD 7 President, Mike Bright, followed by the Pledge of Allegiance.

#### **Agenda Items:**

1. **Review and Approval of the minutes of regular meeting of September 12, 2017** – A motion was made to accept the minutes as written by Gale Binder and seconded by Dean Hungate. The motion passed unanimously.
2. **Present Service Provider Reports** – Chief Rodney Robertson presented the report for Cool-Garner, Chief Rod Bass presented the report for Greenwood and Treasurer, Scott Anderson, presented the report for Millsap. (See Attached).
3. **Present, Discuss and Approve Treasurer's Report and Check Detail** – Treasurer, Gale Binder presented the Treasurer's Report (see attached). A motion was made to accept the report as presented by Dean Hungate and seconded by Floyd Whitehouse. The motion passed unanimously. The Treasurer then presented the Check Detail (see attached). A motion was made to accept the Check Detail as presented by Gale Binder and seconded by Dean Hungate. The motion passed unanimously.
4. **Present, Discuss and Take Possible Action on Emergency Call Center** – Following some discussion, Commissioners decided to schedule a Fire Task Force meeting in January to review and discuss any question or problem encountered during the first quarter of ESD contracted Fire Alarm service. No formal action taken.
5. **Present, Discuss and Take Possible Action on a FY2018 Budget Amendment for Capital Expense – Thermal Imaging Cameras** – Following discussion, a motion was made by Treasurer, Gale Binder, to amend the budget by adding \$38,715 for the purchase of thermal imaging cameras, which was approved at the September meeting, for the three VFD's SCBAs. The motion was seconded by Floyd Whitehouse and unanimously approved. The passage of this motion makes the new FY2018 budget total \$715,352.00.
6. **Present, Discuss and Take Possible Action on Standardizing Quarterly QuickBooks reporting by the three VFDs** – Fourth quarter financial reports were presented by each of the VFDs. The only discrepancy in reporting was that Millsap's Report did not include their savings account or their CD which are not yet synced with QuickBooks online. ESD Treasurer Gale Binder reported meeting with both Denise Templeton and Leigh Boren to ensure a standard method of reporting. He will continue to monitor especially during this transition period.
7. **District Chief – Present, Discuss and Take Possible Action on an Automatic Aid Agreement between ESD 7 and the City of Weatherford** – District Chief Jeff Edwards reported speaking with the Chief Rust of the City of Weatherford who is interested in a formal agreement for

automatic aid for the areas most recently annexed by the City. Edwards reported that Michael Baldwin is working on the map and Edwards hopes to have a finalized agreement at the next Board meeting. The District Chief is also working on a proposal for Freedom Apps for ESD 7's three VFDs. He also reported that the recruitment postcards had been mailed and he has received only a light response. He will be making posters and will have cards available to hand out at local events.

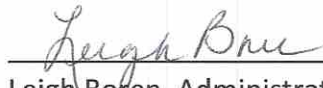
**8. Business from the Floor –**

a. Greenwood Chief, Rod Bass, had a question on insurance coverage which was satisfactorily answered by Treasurer, Gale Binder.

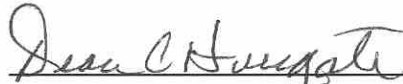
**9. Adjourn –** a motion to adjourn was made by Dean Hungate at 7:47 pm. The motion was seconded by Floyd Whitehouse and unanimously approved.

**Those in Attendance:** President Mike Bright, Vice-President Floyd Whitehouse, Treasurer Gale Binder, Secretary Dean Hungate, District Chief Jeff Edwards, Cool-Garner Chief Rodney Robertson, Greenwood Chief Rod Bass, Millsap Treasurer, Scott Anderson, and Administrative Assistant Leigh Boren.

Respectfully Submitted,



Leigh Boren, Administrative Assistant



Dean Hungate, Secretary  
Board of Commissioners ESD 7

11-14-17

Date