



## Parker County Emergency Service District No. 7

*1418 Greenwood Cut-Off Road, Weatherford, Texas 76088*

### Minutes of the Regular ESD 7 Business Meeting

Tuesday, January 9, 2018 at 6:00 pm      Station 41

The meeting was called to order by ESD 7 Vice-President, Floyd Whitehouse, at 6:03 PM.

The invocation was given by ESD 7 Commissioner Ed Belding, followed by the Pledge of Allegiance.

#### **Agenda Items:**

1. **ESD 7 Volunteer Firefighters of the Year Recognition** – Vice President Floyd Whitehouse had Treasurer Gale Binder introduce the awards and then had the respective Fire Chiefs introduce their representatives and present their accomplishments, making these three the volunteer of the year from each department. Mr. Binder had Mr. Whitehouse draw VFD Station numbers from a hat, providing the order in which awards were chosen. Firefighter Franco Harris from Millsap chose first and selected the Dallas Star ticket package. Firefighter John Sharp from Greenwood was second and chose the Henry Golden Boy firefighter edition rifle. Chief Rodney Robertson was not in attendance, but was the Cool-Garner volunteer of the year. His first choice was Fishing Trip. Award number four will be given to a paid firefighter selected for his/her exemplary service. Chief Bass will place all names in a “hat” and select a name to receive this award.
2. **Review and Approval of the minutes of regular meeting of December 12, 2017** – A motion was made to accept the minutes from December 12th as written by Ed Belding and seconded by Dean Hungate. The motion passed unanimously.
3. **Present Service Provider Reports** – Chief Neal Doss presented the report for Millsap, Chief Rod Bass presented for Greenwood as well as Cool-Garner in the absence of Chief Rodney Robertson.
4. **Present, Discuss and Approve Treasurer’s Report and Check Detail** – Treasurer Gale Binder presented the Treasurer’s Report for ESD 7. A motion to approve the Treasurer’s Report was made by Gale Binder and seconded by Dean Hungate. The motion was unanimously approved. The Treasurer then presented the check detail. He made a motion to approve the report as presented. The motion was seconded by Dean Hungate and unanimously approved. The Treasurer asked commissioners to review the quarterly reports submitted by the three VFDs. Binder reported that the ESD Administrative Assistants were working hard to standardize the reports and were doing a good job with the VFD finances. Binder also reported that a meeting was upcoming in April or May with all three VFD financial overseers/treasurers to assess the financial processes. Binder also mentioned SB 625 requiring that entities identified as a Texas special purpose district may be required to provide certain financial and tax rate information to the Texas Comptroller of Public Accounts. ESD 7 will post this information to the Comptrollers website.
5. **District Chief** –


- a. **Discuss and Take Possible Action on an Automatic Aid Agreement with the City of Weatherford** – District Chief Edwards reported on a meeting with Weatherford Fire Chief, Paul Rust, who expressed his concerns about gaps in coverage due to annexation. District Chief Edwards presented an Automatic Aid agreement between the City of Weatherford and ESD 7. Following some discussion, a motion was made by Gale Binder to adopt the automatic aid agreement, as presented by District Chief Jeff Edwards, with the City of Weatherford. The motion was seconded by Ed Belding and unanimously approved. District Chief Edwards also stated that the Introductory classes were starting this week at GRVFD. He also reported that he was putting together an order with regard to the Freedom App. Edwards also reported on his intent to use some of the paid firefighters as instructors for the Introductory classes and to pay them for their time.
6. **Discuss and Take Possible Action on Cool-Garner's inspection failure of their propane service during Texas Railroad Commission inspection** – Following a random inspection by the TRC, Cool-Garner's heaters inside the station will require ventilation. A leak in the tank was also found. Commissioners took no formal action but are aware an amendment to the budget may be needed in the future to fix these items.
7. **Enter into Executive Session for the purpose of discussion and possible adoption of a procedure for evaluation of the District Chief** – At 7:23 entered executive session.
8. **Return from Executive Session** - The time was 7:50 pm. A motion was made to adopt the procedure for evaluation of the District Chief by Floyd Whitehouse. The motion was seconded by Ed Belding and unanimously approved.
9. **Adjourn** – A motion was made to adjourn by Floyd Whitehouse and seconded by Ed Belding. The motion passed unanimously. The time was 7:55 pm.

**Those in Attendance:** Vice-President Floyd Whitehouse, Treasurer Gale Binder, Secretary Dean Hungate, Commissioner Edward Belding, District Chief Jeff Edwards, Greenwood Chief Rod Bass, Greenwood Assistant Chief Greg Garcia, Millsap Chief Neal Doss, Franco Ortiz, John Sharp and Administrative Assistant Leigh Boren.

Respectfully Submitted,

  
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Leigh Boren, Administrative Assistant

  
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Dean Hungate, Secretary  
Board of Commissioners ESD 7

  
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Date