



Parker County Emergency Service District No. 7

1418 Greenwood Cut-Off Road, Weatherford, Texas 76088

Minutes of the Regular ESD 7 Business Meeting

Tuesday, August 14, 2018 at 6:00 pm Station 41

The meeting was called to order by ESD 7 President, Mike Bright, at 6:00 PM.

The invocation was given by Secretary, Edward Belding, followed by the Pledge of Allegiance.

Business Items:

1. **Review and Approve the minutes of the regular meeting of July 10, 2018** – A motion to approve the minutes as written was made by Dean Hungate and seconded by Gary Hall. The motion was unanimously approved.
2. **Present Service Provider Reports** – Chief Rodney Robertson presented for Cool-Garner, Chief Rod Bass presented for Greenwood and Captain Scott Anderson presented for Millsap.
3. **Present, Discuss and Approve Treasurer's Report and Check Detail** – Treasurer, Gale Binder, presented the treasurer's report. Following the presentation, Binder made a motion to accept both the Treasurer's Report and Check Detail. The motion was seconded by Dean Hungate and unanimously approved.
4. **Discuss and Take Necessary Action on upcoming Parker County Fire Task Force Meeting** – Vice President, Dean Hungate reported that there will be a meeting scheduled in the month of September. The date is tentatively set for September 20th.
5. **District Chief**
 - a. **For the FY2019 Discuss and take necessary action on adding administrative hours for each department** – District Chief, Jeff Edwards, asked commissioners to consider adding 8 paid hours per week for vfd officers to complete administrative tasks – mostly involved with training. Commissioners would like more information about the need and time involved before making any final decision. Item tabled until more information is available.
 - b. **Discuss and taken necessary action on utilizing Millsap's skid unit for Greenwood Rural VFD** – District Chief Edwards stated that Greenwood would like to use Millsap's unused skid unit along with the purchase a truck to have a vehicle that would take some of the wear off of Engine 41. Commissioners asked for a concrete plan including prices for all items necessary for purchase to make the vehicle ready to use for fire service. Item tabled until more information is available.
6. **Discuss and Take Necessary Action on Strategic Plan Update** – (See attached for vehicle long range plan update) ESD 7 Treasurer reported that tax income is leveling off and ESD 7 must continue to work to fulfill our mission statement within our budgetary means.
7. **Discuss and Take Necessary Action on the FY2019 Preliminary Budget** – Treasurer, Gale Binder, reviewed the three budgets submitted by the VFDs one at a time. Discussion followed each budget with a view to limiting increases in preliminary budget requests. No formal action taken at this time.

8. **Discuss and Take Necessary Action on ESD 7 Financial Control Policies** – Commissioners did not entertain this budget item.
9. **Adjourn** – A motion to adjourn was made by Gale Binder and seconded by Edward Belding. The time was 8:25.

Those in Attendance: President, Mike Bright, Vice-President, Dean Hungate, Treasurer Gale Binder, Assistant Treasurer, Gary Hall, District Chief Jeff Edwards, Cool-Garner Chief, Rodney Robertson, Greenwood Chief Rod Bass, Greenwood Assistant Chief, Greg Garcia, Millsap Captain, Scott Anderson, and Administrative Assistant Leigh Boren.

Respectfully Submitted,



Leigh Boren, Administrative Assistant



Edward Belding, Secretary
Board of Commissioners ESD 7

9-11-18

Date